Montalbo Nursery and Primary School

Information for New Nursery Parents and Carers

Our Nursery Team

Buttercup Class Staff

Mrs Patterson

Class Teacher, Deputy Head and Early Years Lead

Miss Nicole

Early Years Teaching

Ms Whelan

PPA Teacher

Daisy Class Staff

Mrs Lomax

Class Teacher

Miss Rudge

Early Years Teaching Assistant

Ms Whelan

PPA Teacher

Nursery Class Organisation

How are the Nursery classes organised?

We have two Nursery classes at Montalbo, each led by highly skilled educators; there is a qualified teacher and an Early Years Teaching Assistant in each class. Before your child begins their Nursery journey, they will be assigned to one of the classes.

Buttercup Class: Mrs Patterson

Daisy Class: Mrs Lomax

Each morning or afternoon your child will get dropped off at their classroom base, where they will do their 'daily jobs' and join in with their daily welcome and group time session with their own class teacher and teaching assistant.

During 'choosing time' the door between the two nursery classes will be opened and the classes will work as one. The children will be able to freely explore and investigate the wonderful learning environment. The two classes will also share the large outdoor learning space.

Near the end of the session, children will go back to their own class base with their class teacher, ready for their end of session group time and to get ready for lunch or home.

Settling In

How will my child be supported when they start Nursery?

We value our partnership with parents and carers and will work with you and your child to ensure that they have the best possible start to their Early Years journey.

We will tailor the induction process to suite your child's needs when they start our Nursery.

Included in your new starter pack will be a 'Help us get to know your child' booklet; please complete this in order for us to learn more about your child.

Please be assured that we will provide a caring and nurturing environment for your child, we will give them lots of reassurance, support and encouragement to help them feel safe, secure and happy in their new Nursery class.

We will also ensure that your child has the opportunity to ask lots of questions and discuss any worries or concerns.

We also encourage parents and carers to speak to Nursery staff about any questions or queries.

Our Nursery Day

What does a day in Nursery class look like?

Below is an outline of a typical day in our Nursery Classes:

8.45am - Nursery day begins, children are welcomed at their classroom doors by Nursery staff and supported to do their ‘daily jobs’.

- Choosing time in their own classroom provision.

- Adult led group time session.

- Choosing time in the whole of the provision, alongside adult led activities.

- Snack area is open.

- Free flow choosing time, inside and outside.

- Tidy up time.

- Back to own classrooms for adult led group time session, followed by story and songs.

11.40am - Lunch time in the main hall.

11.45am - Home time for morning session.

12.15pm - Afternoon session begins, children are welcomed at their classroom doors by Nursery staff and supported to do their ’daily jobs’.

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- Adult led group time session.

- Choosing time in the whole of the provision, alongside adult led activities.

- Snack area is open.

- Free flow choosing time, inside and outside.

- Tidy up time.

- Back to own classrooms for adult led group time session, followed by story and songs.

3.15pm - Home time, children are collected from their classroom doors.

Drop off and Pick Up

Where do I drop my child off at?

At dropping off time please wait outside, near your child's classroom door until a member of our team opens it to welcome your child in. Morning session begins at 8.45am and afternoon session begins at 12.15pm.

(To reduce traffic congestion on a morning, school and nursery do a 'soft start' between 8.30 and 8.45am).

Once you have said goodbye at the door; staff will then support and encourage your child to put their folder in the basket, hang up their belongings, put their water bottle on the shelf and find their name card; we call these 'our daily jobs'.

Where do I collect my child from?

At collection time (morning session finishes at 11.45am and afternoon session finishes at 3.15pm) please wait outside your child's classroom door and a member of our team will send your child out to you with all of their belongings.

You will be given a document from the office, whereby you can name trusted adults who are will be able to collect your child from Nursery. Please ensure that this is completed; the safety of our children is paramount, and the completion of this form is very important. If an adult not named on the document is coming to collect your child, please inform the school of their full name beforehand.

**Please note that the gates will be locked during Nursery/School hours and will be opened by staff just before drop off and pick-up times. If you arrive late or need to collect your child during our session times, please go to the school office.*

Our EYFS Curriculum

What will my child be learning about at Nursery?

The Statutory Framework for the Early Years Foundation Stage has seven areas of learning and development which are all equally important and interconnected. At Montalbo all children are able to access learning at their own level and staff tailor opportunities to meet each child's needs. The focus is on ensuring children develop in a safe environment that supports their well being, development and independence.

The prime areas of learning:

- Communication and Language
- Physical Development
- Personal, Social and Emotional Development

The specific areas of learning:

- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design

Within Nursery our children are taught using a combination of child-initiated play and focused adult teaching. Although we have overarching themes, these are not rigid, and we will follow other lines of interest when these arise. We also adapt an in the moment planning approach to meet the needs and interests of our children. Children join our setting at different times throughout the year and have different starting points; we ensure that there are plentiful opportunities for our children to revisit and deepen their learning throughout their time in Nursery. Opportunities are created on an individual basis, we recognise, and value each child's individual needs and we provide learning experiences accordingly.

** You can find our more information about our EYFS curriculum by visiting our school website.*

Our Nursery Sessions and Funding

How are our session allocated?

Children are welcome to join our Nursery the month after they turn 3 years of age.

How are our sessions funded?

Depending on eligibility, children may receive 15 or 30 funded hours of Nursery education.

To find out more information, you can visit www.childcarechoices.gov.uk or contact Mrs Teasdale in the School Office.

You will be charged for anything in addition to your entitled funded hours. You will be given a 'Session Agreement' which will detail your funded hours, school lunch charges and any additional hours.

Our Session Times

Breakfast Care: 7:45—8.45am

Breakfast care for Nursery and School pupils takes place in the main school hall and is accessed via the hall double doors.

Full day: 8.45am — 3.15pm

Morning Session only: 8:45— 11:45

Lunchtime Care: 11:40— 12:10pm

Afternoon Session only: 12:15— 3:15pm

After School Care: 3:15— 5:30pm

Afterschool care for Nursery, Reception and KS1 pupils care takes place in one of our Early Years classrooms until 4.30pm and from 4.30—5.30pm afterschool care continues in the main school hall.

Our Nursery Charges

How do I pay for additional hours and school lunches?

Montalbo Nursery and Primary School is a cashless school and uses an electronic system called ParentPay. You can pay securely online for a range of items using a debit/credit card or via Pay Point. You will be provided with more information about setting up your ParentPay account once your child starts at Montalbo.

There is also the provision to use the Tax – Free childcare; for more information contact the School Office.

Breakfast Care	
7:45 — 8.45am (includes breakfast)	£4.00

After School Care	
3:15 — 4:15pm	£3.00
3:15 — 5:30pm (includes snack)	£6.00

Nursery Extra Care	
1/2 Hour Lunch Time Care	£2.75
School Lunch	£2.95
Extra Session (am or pm)	£16.50
Hourly Charge	£5.50

Nursery and Home Communication

How will I know what is happening?

Information about our themes and learning will be added to the newsfeed section on our school app 'Weduc'. Please feel free to speak to a member of our Nursery team if you have any questions or queries. We also have a website with individual class pages which also provides information about what we have been doing.

Ways that we will communicate with you:

- We have an app for your phone or tablet, called 'Weduc' - more information and login details will be provided from the office once your child starts Montalbo.
- Parents and carers can contact Mrs Patterson or Mrs Lomax via our Nursery class email address (nursery@montalboschool.org.uk) or through the messaging feature on the Weduc app.
- Our Head Teacher, Mr Minikin writes a weekly newsletter which can be viewed on the Weduc app.
- We have a school website.
- We hold parents' evenings in the Autumn and Spring term.
- We provide an end of year report in the Summer term.

Uniform and Equipment

What should my child wear at Nursery?

Uniform in Nursery is optional; however, most children do choose to wear it. This can be ordered from Emblematic via their website: https://studentuniform.co.uk/mon074/

** You do not have to purchase items with the school badge on.*

Nursery uniform consists of:

- Navy blue polo shirt.
- Red sweatshirt or red cardigan.
- Red gingham summer dress.
- Any practical leggings, trousers/joggers, shorts, skirts *(please note, skirts can be tricky in the early stages of toilet training).*
- Shoes or trainers with simple buckles or velcro fastenings.

All parts of the uniform <u>must</u> be clearly labelled with your child's name!

Please ensure that your child has:

- A named bag with **<u>at least</u>** two full changes of clothes in.
- A named, filled water bottle, to be brought in daily.
- A pair of named wellies, to be kept at Nursery.
- A named waterproof puddle suit or waterproof trousers, to be kept at Nursery.
- Their Nursery folder every time they come to Nursery; please ensure that you check and empty your child's folder daily *(you will receive this once your child starts Nursery).*
- Footwear that they are able to take off, put on and fasten independently, e.g. velcro and simple buckles are much easier than laces.
- Clothing and accessories suitable for the weather, e.g. a warm coat, a sun hat, sun cream etc…
- Nappies, pull ups, wipes and nappy bags if your child requires these.

Please ensure that all items are clearly named!

Helping at Home

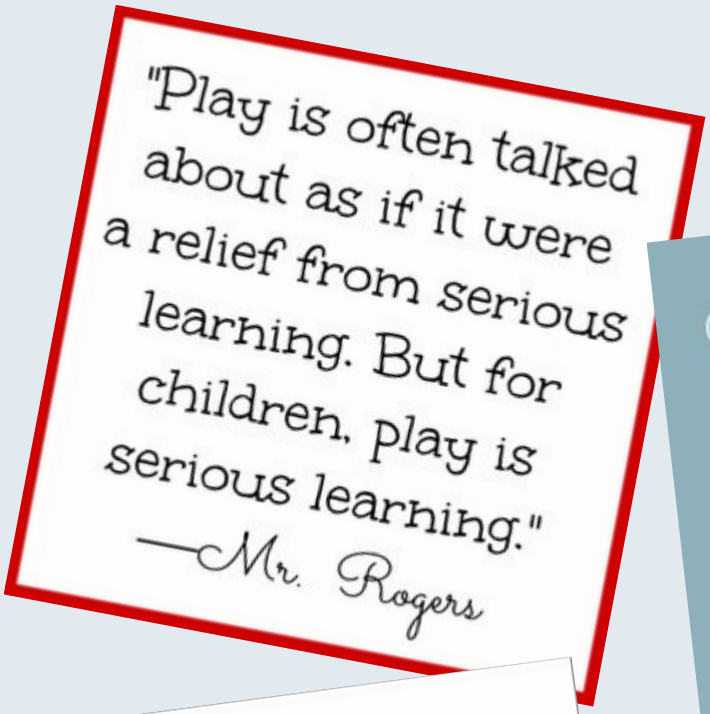
How can help I help my child at home?

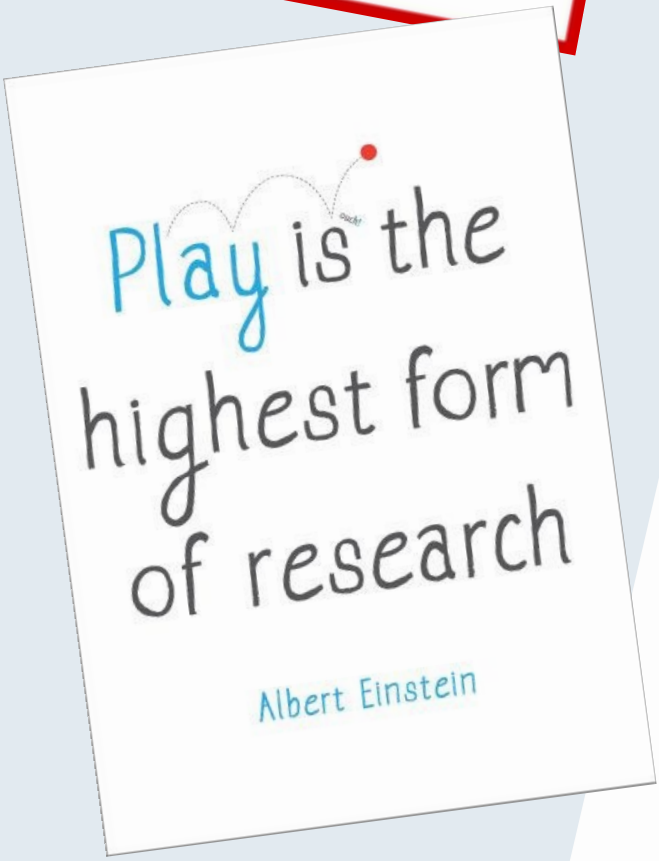
You can encourage your child to be more independent by encouraging the following at home:

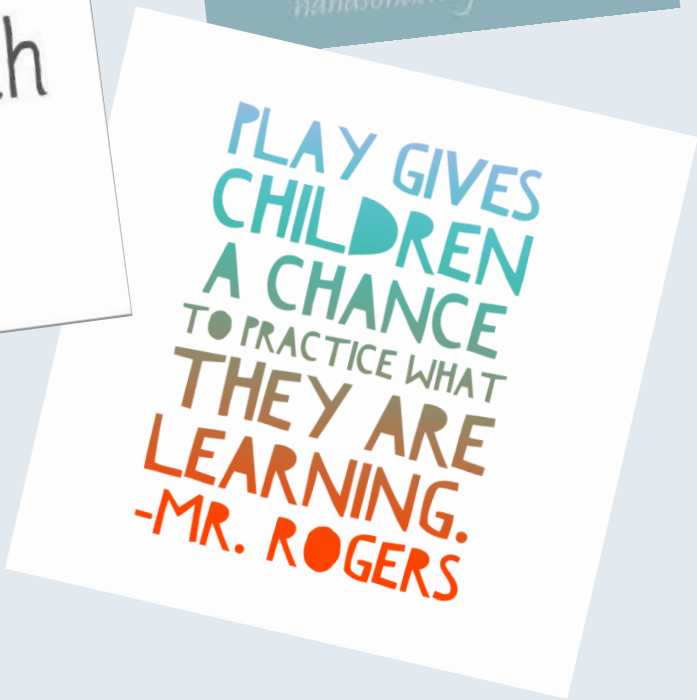
- Sharing a range of stories with your child.
- Singing a variety of songs and rhymes.
- Encouraging your child to say “please” and “thank you”.
- Supporting them to go to the toilet /potty and helping them to wash and dry their hands.
- Supporting your child to wipe their nose if it is running.
- Encouraging your child to use a knife and fork.
- Encouraging your child to tidy away their toys when they have finished playing.
- Encouraging your child to put on and take off their own shoes and wellies.
- Supporting your child to have a good bedtime routine.

We love to hear about your child’s ‘Wow’ moments from home and we will have wow slips available in class for you to fill in and share with us.

Play Based Learning







MONTALBO SCHOOL