



## Minutes of Friends of Montalbo School Meeting held 14<sup>th</sup> May 2019.

### **Present:**

Mr C Minikin –Headteacher  
Simon Miller –FOMS Treasurer  
Julia Steele  
Shaun Thornton  
Louise Finlay  
Hazel Rayner  
Sam Dent

### **1. Apologies:**

Abi Smith

**2. Minutes of last meeting:** Minutes of meeting 26<sup>th</sup> February were discussed and agreed.

### **3. Matters Arising:**

Beaumonts recycling –to organise once a year. Next collection will be Jan /Feb 2020.

**Action:** Mr Minikin to discuss details of a Casino Night with Sara O’Doherty. Louise keen to see if we could run Casino Night the same evening as a Race Night. Timeframe –Autumn 2019.

### **4. Finance Update**

£3563.61 in account. £20.00 owed to Louise for lottery licence.

FOMS asked Mr Minikin what the school would benefit from with the money in the account. Mr Minikin explained that the school are currently borrowing staging from another school when school performances take place. New staging would benefit all children in the school and be a great asset. It was agreed that a new stage would be purchased in time for the Summer Performances. Mr Minikin provided estimated costs which all present were in agreement with.

**Action:** Mr Minikin to order stage.

### **5. School lottery update /promotion. How do we increase number of parents /carers signed up for school lottery.**

Fortnightly update report -15/4/2019 from Your School Lottery shows that we currently have 39 players with 57 tickets being played.

£92.80 raised last month

£1127.60 raised since lottery launched 28/4/2018

Projected annual funds £1185.60.

**Action:** Julia to ask Abi to forward statements of payments from School Lottery to Simon so he can check funding coming into bank account.

**Action:** FOMS to continue advertising Your School Lottery to parents /carers.

### **6. Welcome leaflet for new starters (parents /carers) to join FOMS.**

FOMs are keen to attract new parents and carers to join the group. Those present agreed to develop a FOMs leaflet that can be added to New Starter Packs. Leaflet would include information of what FOMs do and a list of future events. Would also include who to contact if anyone would like more information regarding meetings / fundraising events. Important that we have parents /carers that can help out at fundraising events. Hazel suggested having photographs in the leaflet showing children using Ipads that have been purchased and photographs of nursery children in the new waterproofs etc.

FOMs are keen to hear from any parents /carers who have ideas for fundraising to help the school buy equipment that will benefit all pupils in the school.

### **7. Plan for Bingo Night**

Pam Ashmore has confirmed she can do our Bingo Night on Thursday 13<sup>th</sup> June at 6pm.

Tickets for adults £1.50 to include Pie and Peas. £1.00 for children to include popcorn and a drink. A film will be organised for children or will be supervised outside if fine.

Julia to count number of trays and will purchase dilute orange and blackcurrant if needed.

Microphones to be set up in the hall.

Refreshments to be sold.

Raffle tickets for Summer Raffle to be on sale on the night.

### **8. Summer Raffle Plan, tickets, draw, prizes.**

Decision made to get Raffle ticket books ordered so that we can sell at Bingo Night.

1 book of 5 tickets to be put in each school bag on Friday 14<sup>th</sup> June 2019.

Julia to email Louise with prizes to be added to tickets. 7 day turnaround to get tickets printed.

Raffle to be drawn at Summer Performance on 9<sup>th</sup> July. Prizes to be numbered to make draw easier.

FOMs to ask parents /carers /local businesses to donate raffle prizes.

Raffle ticket books will also be left in the school office for parents to buy.

### **9. Future Fundraising Events 2019**

13<sup>th</sup> June 2019 –Bingo Night

8<sup>th</sup> and 9<sup>th</sup> July 2019 –Year 5 and 6 Summer Performances –FOMs to sell refreshments.

9<sup>th</sup> July 2019 –Summer Raffle to be drawn

24<sup>th</sup> October –Halloween Disco

Oct –Dec 2019 –Children to design Christmas Cards to sell to family –Sam to arrange with Class Fundraising

3<sup>rd</sup> December –Save the date –provisional –Christmas Fair

Christmas Raffle –tickets to be sold at Christmas Fair and drawn at Christmas Performance-Date to be confirmed

FOMs will sell refreshments at School Performances.

Your School Lottery –FOMs to promote on an ongoing basis.

FOMs are aiming to raising money to fund school club room equipment /multi-purpose room to include library.

**AOB** –Julia to ask Pam Ashmore for information regarding Race for life in schools.

FOMs to add regular communications to FOMs Facebook Page and promote page.

Posters to be added to information board outside school entrance.

**Date of Next Meeting –Tuesday 11<sup>th</sup> June 5.00pm –Everyone welcome**