



## **Minutes of Friends of Montalbo School Meeting held 22<sup>nd</sup> January 2019.**

### **Present:**

Mr C Minikin –Headteacher  
Simon Miller –FOMS Treasurer  
Julia Steele  
Shaun Thornton

### **1. Apologies:**

Hazel Rayner  
Abi Smith  
Louise Finlay  
Gemma Peat

**2. Minutes of last meeting:** Minutes of meeting 6<sup>th</sup> November and 4<sup>th</sup> December 2018 were discussed and agreed.

**3. Matters Arising:** Waterproof jackets and trousers for nursery and reception have been ordered by Mrs Bartoli and Simon has paid invoice.

**4. Feedback from Christmas Fair:** Feedback from Christmas Fair has been positive and we hope to organise again this year. Worked well having stalls inside and outside. Feedback from stall holders was positive. Abi has emailed and thanked all. Julia will check that thank you letters have been sent to businesses that donated prizes.

### **5. Finance Update**

£3923.65 in account.

This is after £4000 was spent purchasing 16 New IPADs for the school and waterproof jackets and trousers were purchased for nursery and reception.

**Action:** Julia to pull letter together listing events FOMS organised /supported in 2018, what was raised and what the money has been used for.

2018 events included Valentines Disco, Bingo Night, Easter Egg Raffle, Summer Raffle, Halloween Disco, Christmas Fair and Raffle. FOMS sold refreshments at Summer and Christmas Performances. FOMS also raised money in 2018 through Your School Lottery, Supporting Firefighters Charity through Recycling unwanted clothing and Class Fundraising selling Christmas Cards designed by the pupils.

Amount £4519.34 during 2018.

Letter, once wording agreed to be given to local businesses who supported the school and also to parents /carers via school bags.

**Action:** It was agreed that FOMS would fund a visit from a Chinese Dance Group to celebrate Chinese New Year on February 5<sup>th</sup> 2019. This will incorporate the dragon and other traditional

Chinese customs. Key Stage 2 children will take part in workshops to produce their own dance. This will cost around £400.

**Action:** Information board to be put together with posters showing what FOMs have raised via fundraising and what we have spent the funding on. Also need to add relevant School Lottery Posters and details of funding lottery raises. This will be done when school building work is complete and notice board is put up.

## **6. School lottery update /promotion**

Fortnightly update report -21.1.2019 from Your School Lottery shows that we currently have 41 players with 61 tickets being played.

£94.00 raised this month

£855.60 raised since lottery launched 28/4/2018

Projected annual funds £1268.80.

Mr Minikin will add information on lottery to New Starter Packs.

FOMs Facebook page –will be updated weekly to advertise how much weekly winner has won.

## **7.Valentines Disco**

Valentines Disco will be organised for Tuesday 12<sup>th</sup> February 2019.

Key Stage 1 - 5.30pm -6.30pm

Key Stage 2 -6.45pm -7.45pm

Tickets £1.50 to include drink and hot dog

We have selection boxes so will empty contents to sell at disco

### **Actions:**

Simon will order buns and hot dogs. Will purchase 2 bottles of tomato ketchup

Simon will order glow sticks if required

Julia to check FOMs stock of napkins, tea /coffee /sugar /glitter tattoos

Need to organise music –Julia to ask Louise if has playlist of music

Need volunteers to help out selling sweets, doing glitter tattoos, helping in kitchen etc.

Need blue roll /bin sacks

## **8. Future Fundraising Events**

Mr Minikin to discuss details of possible Casino Night with Sara O’Doherty.

Bingo night later in year

FOMs to sell refreshments end of Spring Term for Year 3 and 4 performance.

Halloween Disco

Summer /Christmas Raffle

All future fundraising events to be discussed at future FOMs meetings.

**9. AOB** –Minutes of FOMs meetings have been added to the Parents section of the School Website.

Action –Simon to forward FOMs letterhead to Mr Minikin to add to website.

## **Date of Next Meeting:**

**Tuesday 26<sup>th</sup> February -5.00pm –Everyone welcome**